

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the Chief Executive is to be asked to make a key decision on Monday, 14 April 2014 in respect of the following:

TITLE: Electronic Notification of Change of Circumstances for Housing Benefit and Council Tax Reduction and Electronic New Claims

SERVICE AREA: Adult Social Care, Health & Housing

PURPOSE OF DECISION:

Considering approval of a direction to allow customers to notify the authority of new claims and changes of circumstances for housing and council tax benefits electronically.

ISSUE REFERENCE: I046410

The Chief Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351688 simon.hendey@bracknell-forest.gov.uk

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Chief Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

DATE OF NOTICE: 10 March 2014